

# Privacy Policy

Effective Date: August 1, 2009

This privacy policy applies to the Forgotten Dependents, Inc. website located at [www.Forgottendependents.com](http://www.Forgottendependents.com) or [www.Forgottendependents.org](http://www.Forgottendependents.org) (the "Website").

**1. General** – At Forgotten Dependents, Inc., we understand and share your concern about privacy. We want to assure you that we respect the privacy of every individual who visits our website. The purpose of this privacy policy is to disclose to you what information we may collect, how we may collect it, how we may use that information, with whom we may share it, and certain other matters related to such information, including the choices you have regarding our collection of information and our use and disclosure to other parties of information we may have collected from you.

**2. Personally-Identifiable Information** – Forgotten Dependents, Inc. may collect such information as your name, address, telephone number, and/or e-mail address through our website. If you do not want your personally-identifiable information collected, please do not submit it to us. This information and more is essential in applying for our Scholarship Program. Personal information submitted voluntarily is used toward applying for the Scholarship Program, subscribing to our newsletters and delivering requested information. This information is stored on secured servers and kept as long as the individual qualifies for the scholarship & wishes to be subscribed to the newsletter. Job application information is kept until the job order is filled. This information is used solely by Forgotten Dependents, Inc. and others involved in the operation of this organization. Your personal information will never be sold, rented or shared with others for their business purposes, or will never be given to third parties except to fulfill requests.

If you have already submitted any information and would like for us to remove it from our records, or would like to have it corrected or updated, please contact us at (800) 430-1058. We will make every effort to delete your information from our existing files.

We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties. We never use or share the personally identifiable information provided to us online in ways unrelated to the ones described above without also providing you an opportunity to opt-out of or to otherwise prohibit such unrelated uses.

**3. Children** – Forgotten Dependents, Inc. has no intention of collecting any personally-identifiable information (such as name, address, telephone number, or e-mail address) from individuals under sixteen years of age. In compliance with the Children's Online Privacy Protection Act, we do not knowingly permit persons under the age of 13 to provide personal information through our website. If such provision is detected, the Forgotten Dependents, Inc. will take appropriate steps to remove this information from our databases.

If a child under the age of sixteen has provided us with personally-identifiable information, a parent or guardian of that child should contact us at (800) 430-1058 if they would like this information deleted from our records. We will use reasonable efforts to delete the child's information from our existing files.

**4. Security** – Forgotten Dependents, Inc. attempts to collect and store data in a manner to protect its confidentiality, recognizing that no transmission of data is entirely secure. Although we attempt to keep information in a secure environment to safeguard the confidentiality of users personal information, we cannot guarantee complete security.

## **Unsubscribing or Changing Information**

Forgotten Dependents, Inc. makes every effort to ensure that only visitors who request mail or email will receive mail or email. If you would like to remove your name from the electronic newsletter or other mailing list, simply contact [info@Forgottendependents.com](mailto:info@Forgottendependents.com).

**5. Consent** – When visitors use the Forgotten Dependents, Inc.'s website, they are using a service provided by the Forgotten Dependents, Inc. and agree to be bound by our Privacy statement as it is modified from time to time and posted on this site. Other sites, including those the Forgotten Dependents, Inc. links to, may have their own policies which our Organization is not responsible for, and are not addressed or controlled by this Privacy Statement. Forgotten Dependents, Inc. shall not be liable under any circumstances for damages resulting from use of information collected from visitors to our site.

**6. Non-Personally-Identifiable Information Collected Automatically** – In some cases, we may collect information about you that is not personally-identifiable. Examples of this type of information include the type of Internet Browser you are using, the type of computer operating system you are using, and the domain name of the website from which you linked to our site.

**7. Use of Aggregated Information** – Forgotten Dependents, Inc. reserves the right to collect, to use, and to disclose to third parties information about general access to and usage of this website and any related services, including information gathered during your use of the website. Any information disclosed will be in the form of aggregate data (such as overall patterns or demographic reports) that does not describe or identify any individual user.

## **8. How we collect information about you through our Paypal Service:**

When you make a donation through our Paypal Service; Paypal collects a variety of personal information about you in order to properly process your donation. This personal information may include: name, address, phone, email address, your credit card information, and donation amount. Forgotten Dependents, Inc. is not privy to any of your personally-identifiable information. Forgotten Dependents, Inc. shall not be liable under any circumstances for damages resulting from use of information collected from visitors donating through the Paypal Service site.

When you visit the PayPal website, please reference their Privacy Policy.

We encourage these organizations not to share your personal information without your knowledge or permission; however, this information is subject to their policies and practices and is not controlled by Forgotten Dependents, Inc. We encourage you to review the privacy policy of a particular organization before making a donation. In some cases, you may have the option to make your donation anonymously or by other means. If you choose this option, Forgotten Dependents, Inc. will not share any of your contact information with a third party.

It is unlikely that Forgotten Dependents, Inc. will need to contact you but we reserve the right in the event that we need to verify your personal information. If you contact us by email or phone, we may ask you to verify your personal information so that we may respond to your inquiry.

**9. No Liability for Acts of Third Parties** – Although Forgotten Dependents, Inc. will use reasonable efforts to safeguard the confidentiality of any personally identifiable information that you provide, transmissions made by means of the Internet cannot be made absolutely secure. Forgotten Dependents, Inc. will have no liability for

disclosure of any such information due to errors in transmission or unauthorized acts of third parties.

**10. Links** – Forgotten Dependents, Inc. provides links to other web sites as a resource for individuals who are interested in additional opportunities. We encourage you to view their privacy policies as well. Any information you share with these websites is subject to their policies and practices and is independent of Forgotten Dependents, Inc. Forgotten Dependents, Inc. will have no liability for information disclosed on any other websites.

**11. Updates** – Forgotten Dependents, Inc. reserves the right to change or update this Privacy Statement, or any other policy or practice regarding this website, at any time with reasonable notice to users of the website. Any changes or updates will be effective immediately upon posting to the website (unless we expressly state otherwise in the relevant policy, change, or update).

**12. How To Contact Us** – Should you have other questions or concerns about these privacy policies, please call us at (800) 430-1058 or send us an email at [info@Forgottendependents.com](mailto:info@Forgottendependents.com).

#### **Contact Information**

**Forgotten Dependents, Inc.**  
**P.O. Box 2764**  
**Laurel, Maryland 20709-2764**  
**1-800-430-1058**